



RAJIV GANDHI COLLEGE OF ENGINEERING, RESEARCH & TECHNOLOGY, CHANDRAPUR

OFFICE OF THE PRINCIPAL

RCERT/PO/SR/2019-20/

Date: 12th December 2019

SEMESTER REGISTRATION OF STUDENTS FOR ACADEMIC SESSION 2019-20: EVEN SEMESTER

This is to inform all the Students & Head of Departments that, Semester Registration schedule for 2nd, 4th, 6th & 8th Semester of the academic session 2019-20 with payment of requisite fees is as follows:

For Second & Fourth Semester: 26th December to 28th December 2019
For Sixth & Eighth Semester: 16th December to 18th December 2019

Regular classes for the EVEN SESSION 2019-20 will commence as follows:

For Second Semester: 21st January 2020
For Fourth, Sixth & Eighth Semester: 2nd January 2020

The Semester Registration Form (SRF) to be filled by the students is made available on College Website for Downloading. Students are required to submit the filled Hard Copy of this Semester Registration Form (SRF) with the Department after payment of requisite fees.

The procedure for Semester Registration is as follows:

PROCEDURE OF THE SEMESTER REGISTRATION FOR STUDENTS

STEP-1

Visit the College Website and Download the Department Semester Registration Form OR Approach the Office of your concerned Department and Collect the Copy of Department Semester Registration Form

STEP-2

Fill Department Semester Registration Form

STEP-3

1. Contact Prof. Dr. H.S. Deshmukh/ Prof. A.S. Nilawar (Admission In-Charges) for admission eligibility & fees payment remarks on Semester Registration form.
2. Approach College Account Section, show the Semester Registration Form and Collect the Fees Payment Challan from them.
3. Approach to the Bank of India, Babupeth with the Challan and pay the Fees.
4. Submit the College Copy of the Challan to the College Account Section.

STEP-4

Approach to your Concerned Department Office/ Designated Department Faculty/ Staff and submit the Department Semester Registration Form to the Department

CONGRATULATIONS !

Your College and Department Semester registration process is Successfully Completed

In this connection, all Head of Departments are instructed to assign the task of Semester Registration to two faculty members and shall send their name to the principal office by email with its copy to Dean (IQAC) **on or before 21st December 2019**. Please inform the same to all the students of your respective department regarding above mentioned schedule for Semester Registration, Registration Process and also regarding Commencement of regular classes.

Dr. Z.J. Khan
Principal

PRINCIPAL
Rajiv Gandhi College of Engineering
Research & Technology, Chandrapur

Copy to:

1. Head, Department of First Year/ Civil/ Electrical/ Mechanical/ Computer/IT/ Electronics/ Mining Engg.
2. Dean (IQAC), Dean (Academics)
3. Registrar, Finance Office
4. PO File

