



**RAJIV GANDHI COLLEGE OF ENGINEERING, RESEARCH & TECHNOLOGY, CHANDRAPUR**

**OFFICE OF THE PRINCIPAL**

RCERT/PO/SR/2018-19/ 1946

Date: 11th June 2019

**NOTICE FOR STUDENTS**

**SEMESTER REGISTRATION OF STUDENTS FOR ACADEMIC SESSION 2019-20**

This is to inform all the Students that, Semester Registration schedule for 3<sup>rd</sup>, 5<sup>th</sup> & 7<sup>th</sup> Semester for the academic session 2019-20 with payment of requisite fees is as follows:

**For Third Semester: 1st July to 7th July 2019**

**For Fifth & Seventh Semester: 17th June to 24th June 2019**

Regular classes for the session 2019-20 will commence as follows:

**Third Semester: 1st July 2019**

**Fifth & Seventh Semester: 17th June 2019**

**PROCEDURE OF THE SEMESTER REGISTRATION FOR STUDENTS**

**STEP-1**

Visit the College Website and Download the Department Semester Registration Form **OR** Approach the Office of your concerned Department and Collect the Copy of Department Semester Registration Form

**STEP-2**

1. Visit the Account Section of the College Office & Contact Mr. Sushil Bhagwat/ Mr. Vivek Rakhunde in the Account Section
2. Collect the College Admission Form by payment of Rs. 100/- with the Account Section.

**STEP-3**

Fill Both the Department Semester Registration Form & College Admission Form

**STEP-4**

1. Contact Prof. Dr. H.S. Deshmukh/ Prof. A.S. Nilawar (Admission In-Charges) for admission eligibility & fees payment remarks on College Admission form.
2. Approach College Account Section, Submit the College Admission Form and Collect the Fees Payment Challan from them.
3. Approach to the Bank of India, Babupeth with the Challan and pay the Fees.
4. Submit the College Copy of the Challan to the College Account Section.

**STEP-5: Online Filling of Details by the Student**

Fill the Department Semester Registration details through the online mode using the Link available on the College Website [www.rcert.ac.in](http://www.rcert.ac.in) under **ADMISSION** Tab **OR** using the link sent to your email id. Submit online Form by clicking on **SUBMIT** button. After submitting the online form, auto reply email shall be sent to your entered email id.  
(Note: You need to login to your Gmail Account to fill the details through online mode)

**STEP-6**

1. Approach to your Concerned Department Office and get your online entries verified from the Designated Department Faculty/ Staff. (The Tick Sign shall be made by the Designated Faculty/ Staff in the Online Excel Data Sheet at the given location after confirmation of online entries made by the student)
2. After Confirmation of Online entries by the Department, submit the Department Semester Registration Form to the Department

**CONGRATULATIONS !**

Your College and Department Semester registration process is Successfully Completed

Copy to:

1. Head, Department of Civil/Electrical/Mechanical/Computer/IT/Electronics/Mining Engg.
2. Dean (IQAC), Dean (Admission), Dean (Academic), Registrar, Finance Officer, PO file



Dr. Z.J. Khan  
Principal

**PRINCIPAL**  
**Rajiv Gandhi College of Engineering**  
**Research & Technology, Chandrapur**